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|--|--|---|--|---|--|---|--|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | | 1. CONTRACT ID CODE <div style="text-align: center;">J</div> | | PAGE OF PAGES <div style="text-align: center;">1 6</div> | |
| 2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0001</div> | | 3. EFFECTIVE DATE <div style="text-align: center;">12-Nov-2009</div> | | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO.(If applicable) | |
| 6. ISSUED BY <div style="text-align: center;">CODE</div> US ARMY ENGINEER DISTRICT, FORT WORTH ATTN: CESWF-CT 819 TAYLOR ST, ROOM 2A19 P.O. BOX 17300 FORT WORTH TX 76102-0300 | | 7. ADMINISTERED BY (If other than item 6) <div style="text-align: center;">CODE</div> <div style="text-align: center; font-size: 1.2em;">See Item 6</div> | | W9126G | | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) | | | | X 9A. AMENDMENT OF SOLICITATION NO. W9126G-10-T-0015 | | | |
| | | | | X 9B. DATED (SEE ITEM 11) 10-Nov-2009 | | | |
| | | | | 10A. MOD. OF CONTRACT/ORDER NO. | | | |
| | | | | 10B. DATED (SEE ITEM 13) | | | |
| CODE | | FACILITY CODE | | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B). | | | | | | | |
| C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: | | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) This amendment to solicitation W9126G-10-T-0015 adds two Gate Attendant vacancies for Somerville Lake, TX. See continuation page for Specifications and Bid Proposal Sheet. POC: Linda McKethan @ 254-939-1829. | | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) | | | |
| | | | | TEL: _____ EMAIL: _____ | | | |
| 15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign) | | 15C. DATE SIGNED | | 16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer) | | 16C. DATE SIGNED 17-Nov-2009 | |

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

CHANGES:

**SOMERVILLE LAKE
BID PROPOSAL SHEET
SOMERVILLE, TEXAS**

Contract Rover Gate Attendant Services at the following parks
for the period 1 April 2010 through 30 September 2010.

1. Rocky Creek Park (4 Day)

Summer Season 104 Days \$ _____
(1 April through 30 September)

Total \$ _____

2. Yegua Creek Park (4 Day)

Summer Season 104 Days \$ _____
(1 April through 30 September)

Total \$ _____

ADDITIONAL ROVER GATE ATTENDANT SCOPE OF WORK AND RESPONSIBILITY SOMERVILLE LAKE

1. **GENERAL**: Gate attendants (two (2) persons) shall remain in the park during their entire work shift as specified by the Lake Manager. Gate Attendants will work a four (4) day work shift. The four (4) day work shift begins Friday Morning and extends through Monday evening. The primary duties of the Rover Gate Attendant is to patrol park, check campsite status, mark reserved campsites, deliver messages to park visitors, and inform park visitors and campers of any violation of rules regulations and policies.

2. **DUTY HOURS**: Gate attendants shall be considered on duty during the hours between 8:00 am and 10:30 pm. Between the hours of 10:30 pm and 8:00 am gate attendants shall be considered available for emergency duty should it be necessary to assist park visitors or meet other contract specifications.

3. **GOVERNMENT SUPPLIED ITEMS**: The government will supply the following materials: forms, maps, brochures, handouts, light bulbs, air condition filters, computer paper, staplers, staples, china markers, water hose, and sprinklers.

4. **CONTRACTOR SUPPLIED ITEMS**: The contractor shall furnish all materials, excluding those furnished by government as specified above, needed to operate the gatehouse. This list includes, but is not limited to, hi-liters, color markers, notepads, pens, pencils, tape, trash bags, cleaning supplies, restroom supplies and any other items that may be necessary to operate the gatehouse.

5. **GATE HOUSE and LANDSCAPE MAINTENANCE**:

a.

Gate Attendants are responsible for maintaining the gatehouse, both inside and outside, in a clean, orderly, and sanitary condition at all times. The gatehouse will be thoroughly cleaned at the end of each shift to the Lake Manager or designated representative's satisfaction to include the following:

- 1) toilet facilities
- 2) carpet (vacuumed)
- 3) floors (swept and mopped)
- 4) windows (washed)
- 5) entire interior building surfaces (dusted)
(cleaned if necessary)
- 6) outside building and walking surfaces
- 7) seventy-five (75) feet area around the
gatehouse will be free of litter

8) all trash cans emptied

Gate Attendants will provide all equipment, tools, supplies and materials necessary to clean the gatehouse.

b. Gate Attendant shall water the lawn, flowers, trees, and shrubs in the immediate area of the gatehouse and/or trailer site as instructed by lake personnel. The Government will provide hose and sprinklers.

6. **USER FEES:** This contract may require the Gate Attendant to collect user fees.

7. **GROUP SHELTERS:** If group shelters in the park are rented, Gate Attendants will unlock electric panels and entrance gates for the renter. Upon departure of a renter, Gate Attendant will conduct an inspection of the group shelter, barbecue pit and associated items. Gate Attendant will advise renter if additional cleaning is required. Park Ranger will be notified if renter fails to properly clean group shelter, barbecue pit, or associated items. Gate Attendant will complete required inspection reports and turn in the reports to the Lake Manager or designated representative a minimum of once per week.

8. **CAMPING STATUS:** Gate Attendants camping status will match the reservation arrival reports. The Gate Attendant will make sure that the individuals that are on the reservation arrival reports are current and in agreement with NRRS (Park Office), Outdoor Recreation Management Suite(ORMS) or the AUPS reservation reports. Gate Attendants shall perform the duty of changing campsite status markers in accordance with established policies of the Lake Manager. In the event all electrical and/or non-electrical campsites are occupied, Gate Attendants will maintain a waiting list and notify those individuals, in order of placement on the waiting lists, whenever a campsite becomes vacant.

9. **PARK INSPECTION:** Gate Attendants shall patrol entire park a minimum of eight (8) times daily during the summer season (1 April through 30 September) in accordance with established policy of the Lake Manager. Gate Attendants shall inform park visitors and campers of any violation of rules, regulations, and policies in a friendly, informative manner and ask for compliance. Gate Attendants shall keep a patrol inspection report in a neat and timely manner. Gate Attendants shall check all restroom lights and guard lights at least once during the hours of darkness each day to insure that they are working properly. The Lake Office will be notified of any guard lights that are inoperative during the first scheduled workday after discovering them inoperative. Water hydrants and water cut-offs will be turned on and off as required by the Lake Manager.

10. **GATE OPERATION:** Park entrance gates will be closed at 10:10 pm each night and opened at 6:00 am each morning. Between 10:10 pm and 6:00 am, Gate Attendants will allow ingress and egress of individuals who have valid emergencies or who need to deliver emergency messages. Late arrivals will be directed to overflow areas. Gate Attendants shall operate automatic gate arms as required by the Lake Manager. In the event of power failure, Gate Attendants shall secure automatic gate arms in open position and return automatic gate arms to normal operation when power is restored. Additional gates in nearby free park areas may also be

opened and closed by Gate Attendants as required by Lake Manager. Rocky Creek Park Gate Attendant will open and close the gate at Pecan Lake Area. Gate will be opened at 6:00 am and closed at 10:00 pm. Pecan Lake Area is approximately 4.5 miles west of the gatehouse at Rocky Creek Park.

11. **PRE-WORK CONFERENCE**: Successful bidders will be required to attend a pre-work conference to be held on 1 April or other date as specified by the Lake Manager. Training session will begin at 8:30 am and conclude at 4:30 pm. Gate Attendants will not receive any separate payment for attending the pre-work conference. Gate Attendants shall attend additional training sessions as required by the Lake Manager during the contract on a regularly scheduled workday.

12. **LOST AND FOUND**: Gate Attendants will maintain a lost and found department in the gatehouse. Any items not picked up after two (2) weeks will be turned in to a Park Ranger or contract fee collector. Gate Attendants will prepare a lost and found report on all lost and found property. Gate Attendants will insure that proper identification is obtained from individuals before release of any lost and found property.

13. **COMPLIANCE**: Gate Attendants are responsible for following procedures and requirements specified in a comprehensive Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook issued by the Lake Office. Gate Attendants may receive performance evaluations as specified by the Lake Manager.

14. **AMERICA THE BEAUTIFUL SENIOR PASS/AMERICA THE BEAUTIFUL ACCESS PASS AND ANNUAL PASSES**: If permitted by the Lake Manager, Gate Attendants will issue America the Beautiful Senior Pass/America the Beautiful Access Pass and/or Annual Passes.

15. **VOLUNTEER PROJECTS**: Gate Attendants will assist Park Ranger personnel in monitoring volunteer projects being conducted in the park. This will include, but not be limited to: issuing and receiving tools and equipment, directing volunteers to work areas and periodically checking on work being done.

16. **OTHER REQUIREMENTS**: Gate Attendants will complete reports as required by the Lake Manager. The reports include; but are not limited to: Daily Activity Reports, Inspection Reports, Incident Reports and Lost and Found Reports. Gate Attendants will be required to perform additional duties as required in the Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook. Gate Attendants shall be required to sign a form indicating their understanding of the Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook. A copy of the Capital Regional Office Gate Attendant Handbook and Somerville Lake Gate Attendant Handbook will be available at the Somerville Lake Office for review by prospective bidders.

(End of Summary of Changes)